

City of New York
DEPT OF DESIGN & CONSTRUCTION
Citywide Job Posting Notice

Civil Service Title: Civil Engineer	Level: 01
Title Code No: 20215	Salary: \$63,074 / \$72,535-\$91,347
Business Title: Auditor	Work Location: 30-30 Thomson Avenue, LIC, NY
Division/Work Unit: Program Management/Engineering Audit Office	Number of Positions: 5
Job ID: 264417	Hours/Shift: 35 Hours
Job Description	
<p>Under general supervision, the selected candidates will serve as an Auditor within the Engineering Audit Office. Key responsibilities include: conducting audits of payment requisitions for contract work including change orders; performing a final review and examination of prices, reimbursable costs; technical trade labor rates; multipliers; overhead factors and other related documents in order to certify the fairness and reasonableness of contract changes and performing field inspections to verify that work is of good quality and has progressed sufficiently to warrant payment requested.</p>	
Minimum Qualification Requirements	
<p>(1) Four (4) years of full-time, satisfactory experience in civil engineering work; and (2) A valid New York State Professional Engineers License. Current New York State registration as a Professional Engineer must be maintained for the duration of your employment. A masters degree in civil engineering from an accredited college or university, accredited by regional, national, professional or specialized agencies recognized as accrediting bodies by the U.S. Secretary of Education and by the Council for Higher Education Accreditation (CHEA) may be substituted for one year of the civil engineering experience required in 1" above.</p> <p>Special Note: In addition to above qualification requirements, to be eligible for placement in Assignment Levels II and III, individuals must have at least one year within the last three years of experience as a major contributor or a project leader on a complex project requiring additional and specific expertise in the disciplines needed to design or construct the project.</p>	
Preferred Skills	
<p>Preference will be given to candidates with working knowledge of various types of capital construction and consultant contracts, and applicable regulations and directives of the City of New York. The candidates must also have good verbal, written and computer skills. Valid NYS Driver License is required.</p>	
Residency Requirement	
<p>New York City Residency is not required for this position</p>	
To Apply	
<p>For City Employees, please go to Employee Self Service (ESS), click on Recruiting Activities/Careers and Search for Job ID #264417. For all other applicants, please go to www.nyc.gov/jobs, go to Search for Open NYC Jobs and click on Non-Employee Login to search for Job ID # 264417. Do not e-mail, mail or fax your resume to DDC directly. No phone calls will be accepted.</p>	
Posting Date: 9/27/2016	Post Until: Filled

The City of New York/NYC Department of Design and Construction is an Equal Opportunity Employer