

City of New York
DEPT OF DESIGN & CONSTRUCTION
Citywide Job Posting Notice

Civil Service Title: Associate Urban Designer	Level: 01
Title Code No: 22124	Salary: \$63,074/\$72,535-\$91,347
Business Title: Project Manager/Sr. Project Manager	Work Location: 30-30 Thomson Avenue, LIC, NY
Division/Work Unit: Public Buildings/Various	Number of Positions: 5
Job ID: 262378	Hours/Shift: 35 hours

Job Description

The Department of Design and Construction, Division of Public Buildings seeks Associate Urban Designers to work within various Units. The candidates will perform technical work of ordinary difficulty in an architecture setting: make drawings from complex data with or without sketches; extract data from various sources, e.g., manuals, standard reference guides, field notes, reports, etc., and apply well defined methods and principles; assist in various design/construction administration activities and prepare scope for purchasing of required equipment and materials; read and interpret complex drawings involving an unusual projection, check for errors; and make inspections of complex installations to ensure conformance with plans.

Minimum Qualification Requirements

1. A baccalaureate degree in architecture from an accredited college or university and two (2) years of full-time experience in planning, design, research, investigations and/or studies related to urban design development programs; or
2. A satisfactory combination of education and/or experience which is equivalent to "1" above. However, a baccalaureate degree in architecture is required of all candidates. Graduate work leading to an advanced degree in architecture, urban design or city planning maybe substituted for experience on a year-for-year basis.

Preferred Skills

The candidates should have the ability to manage; complete multiple multi-trade projects on schedule; possess strong computer, organizational, verbal and written communication skills, and detail-orientation is required.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

To Apply

For City Employees, please go to [Employee Self Service \(ESS\)](#), click on Recruiting Activities/Careers and Search for Job ID #262378.

For all other applicants, please go to www.nyc.gov/jobs, go to Search for Open NYC Jobs and click on Non-Employee Login to search for Job ID # 262378.

Do not e-mail, mail or fax your resume to DDC directly. No phone calls will be accepted.

Posting Date: 09/20/2016	Post Until: Filled
---------------------------------	---------------------------

The City of New York/NYC Department of Design and Construction is an Equal Opportunity Employer